General Medical Records Release and Authorization for Use or Disclosure of Protected Health Information

Please complete the following information

Patient Name: _____
Address: _____
_____
Phone: _____
SSN: _____ Date of Birth: __/__/____

I authorize _____ (primary record holder/ custodian of records) to disclose/release the following information* (check all applicable):

- ☐ All Records
- ☐ Laboratory/pathology records
- ☐ X-ray/radiology records
- ☐ Billing Records
- ☐ Abstract/Summary
- ☐ Pharmacy/prescription records
- ☐ Other (describe specifically)_____
  _____

NOTE: If these records contain any information from previous providers or information about HIV/AIDS status, cancer diagnosis, drug/alcohol abuse, or sexually transmitted disease, you are hereby authorizing disclosure of this information.

These records are for services provided on the following date(s): _____

Please send the records listed above to (use additional sheets if necessary):

Name: _____
Address: _____
_____
Phone: _____
Fax: _____

Name: _____
Address: _____
_____
Phone: _____
Fax: _____

The information may be used/disclosed for each of the following purposes:

- ☐ At my request (only the patient can check this box)
- ☐ For my health care
- ☐ For payment/insurance
- ☐ For employment purposes
- ☐ Other: _____
  _____

This authorization shall expire no later than: __/__/____ or upon the following event _____ (whichever is sooner).

I understand that after the custodian of records discloses my health information, it may no longer be protected by federal privacy laws. I further understand that this authorization is voluntary and I may refuse to sign this authorization. My refusal to sign will not affect my ability to obtain treatment; received payment; or eligibility for benefits unless allowed by law. By signing below I represent and warrant that I have authority to sign this document and authorize these use or disclosure of protected health information and that there are no claims or orders pending or in effect that would prohibit, limit, or otherwise restrict my ability to authorize the use or disclosure of this protected health information.

_____ Signature of patient (or patient's personal representative)

_____ Date

_____ Printed name of patient representative

_____ Representative's authority to sign for patient, *(i.e. parent, Guardian, power of attorney for healthcare, executor)*

You have the right to revoke this authorization, except to the extent the custodian of records has relied on it, by sending your written request to the Privacy Liaison, 3800 Reservoir Road, N.W. Washington, DC 20007.

A copy of this signed authorization must be given to the individual.