

**Project Modification Request Form**

**Instructions for Principle Investigator (PI):**

*Please use this form to initiate updates and modifications to projects on file with the Institutional Biosafety Committee or Radiation Safety Committee. Do not use this form for project renewals. Complete sections 1 and 2 and return to labsafe@gmu.edu. EHS will be in contact regarding your request.*

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| **SECTION 1 – PROJECT REVIEW FORM INFORMATION** | |
| **Project Review Form (PRF) Number:** | **Date of Request:** |
| **Principal Investigator:** | |
|  | |
| **SECTION 2 – MODIFICATION AND SUBMISSION INFORMATION** | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Modification:** | | | | | | | |
| **Yes** | **No** | **Modification** | | | | | |
|  |  | Change in Materials? | | | | | |
|  |  | Change in Project Scope? | | | | | |
|  |  | Adding/Removing Personnel | | | | | |
|  |  |  |  |  | | |  |
| **Submission Materials:** | | | | | | | |
| **Yes** | **No** | **Modification** | | **Yes** | **No** | **Modification** | |
|  |  | IBC Form, Addendum A | |  |  | IBC Form, Addendum B | |
|  |  | IBC Form, Addendum C | |  |  | RSC Form, Addendum D | |
|  |  | RSC Form, Addendum E | |  |  | Other | |
|  |  | Radiation User Authorization Form for (Insert Names): | | | | | |

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| Description of Modification:(*Please describe the modification using layman’s language. Then complete only the appropriate submission materials for the requested changes and submit them along with this form).* |
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| **FOR EHS USE ONLY** | |
| PRF Number & Mod: | Approval Date: |
| Comments: | |